



2012-2013 URISA Rocky Mountain Region

Chapter Maturity Assessment

Robin Reilley, President

Rocky Mountain URISA (RM-URISA)

RM-URISA
PO Box 100172
Denver, CO 80250-0172
<http://rm-urisa.com/>

29 July 2013

REVISION HISTORY

Date	Version	Description	Author
02.28.08	v1	2007-2008 URISA Chapter Maturity Assessment	Danielle Ayan
03.10.09	V2	2008-2009 URISA Chapter Maturity Assessment	Luke Boggess
02.28.10	V3	2009-2010 URISA Chapter Maturity Assessment	Karen Brandt
3.25.2011	V4	2010-2011 URISA Chapter Maturity Assessment	Tripp Corbin
5.1.2012	V5	2011-2012 URISA Chapter Maturity Assessment	Amy Esnard
5.2.2013	V6	2012-2013 URISA Chapter Maturity Assessment	Carmen Masó

May 22, 2013

Hello Chapter Leaders,

This has been a year of change for URISA International, but one thing has not changed: we still need to hear from you. **The time has come to complete the annual Chapter Maturity Assessment.**

Please take the time to complete it in its entirety. The information will be compiled by the CRC and is used to help the URISA leadership better understand the current state of the local Chapters. This year it will also assist the Chapter Advisory Board (CAB) as it begins its new role in the URISA International structure. The Assessment is a great tool for each Chapter to use to reflect on activities and successes, and also for URISA International to learn what it can do to better support its members.

As an added incentive, all chapters who complete and submit the Chapter Maturity Assessment by the deadline (**July 30, 2013**) will receive one **free conference registration** for GIS-Pro 2013 in Providence, Rhode Island (<http://www.urisa.org/gispro2013>). To receive this free registration you must also attend the Chapter Leaders Forum (CLF) which is held the day before the GISPro Conference. We ask all Chapters to send at least one representative (current Board leader or CAB rep) to participate in the Forum - this year it will be held on the afternoon of **Sunday, September 15, 2013**. The Forum gives Chapter leaders an opportunity to share experiences and gain valuable information about Chapter programs and administration. This is a great chance to meet other Chapter Leaders, discuss and share Chapter experiences and issues and to speak directly with the URISA Board of Directors. If there is a specific topic of interest that you would like to have addressed during the Forum, please forward them to me and/or Tripp Corbin, tcorbin@egisassociates.com

The Maturity Assessment is also used to help select the **Chapter of the Year**. In addition to completing the Maturity Assessment, each chapter that wishes to be considered as Chapter of the Year must also submit a short application (see separate attachment).

Again thanks for taking the time to complete the Annual Chapter Maturity Assessment. If you have any questions please contact me or your CRC Liaison.

Sincerely;

Carmen Masó

Chair, Chapter Relations Committee - URISA International

maso.carmen@epa.gov

2012-2013 URISA CHAPTER MATURITY ASSESSMENT

EXECUTIVE SUMMARY

Mission of this Document:

The mission of this document is to develop a matrix for measuring the maturity of a single URISA chapter and the composite maturity of all chapters at a snapshot in time (annually) and over time. Although there will be many areas where individual chapters vary, the intention is that this assessment can be leveraged by URISA International and all chapters by targeting focus toward those chapters and those areas needing assistance.

[CHAPTER NAME] PROFILE :

Chapter Mission/Vision/Overview:

Rocky Mountain URISA is a regional chapter of URISA International, providing a cooperative environment of geospatial professionals, users, and students to communicate and advance, as a unified group, the status and level of effectiveness of GIS use in the Rocky Mountain region: Colorado, New Mexico, Utah, and Wyoming.

Mission: Leadership in Geospatial Professional Development

Focus: Serving the GIS professional across industries and the public sector

Area served: Rocky Mountain region, Colorado, New Mexico, Wyoming, and Utah

Active since: 1963

Current Lead Chapter Officer: Robin Reilley

Annual reporting period: 2012 - 2013

Total membership (end of this reporting year): 393

Total membership (end of last reporting): 201

Membership fees:

\$__ Individual

\$__ Student

\$__ Sponsor

\$__ Corporate

\$__ Other (Identify organization membership category)

RM URISA does not charge membership fees.

Percentage of Chapter Members who are URISA International Members:

URISA Int'l has the scoop on this. We are loosely tied to URISA and don't request the information from our membership. Also we are not appraised by International how many folks from our region are registered with the parent organization. Please ask Verlanda, I have requested the information from her.

(A) Top three chapter goals for the upcoming year (3 points)

I. Increase Membership

- II. Host the Leadership Academy in the next couple of years
- III. Provide a well rounded selection of educational workshops to our members and members at large

(B) What three training and educational programs would you like URISA to develop over the next 5 years? (3 points)

- IV. Cloud Computing
- V. Big Data
- VI. Global GIS Collaboration

(C) Do you have a wish list for URISA International (i.e., areas where your chapter needs assistance, collaborative ideas that would benefit many chapters and URISA International, other)? (3 points)

Career training: help train and provide workshops for individuals in pursuit of a job in the geospatial industry

Offer classes toward the geocompetency model

Provide benefits to the smaller chapters such as a 20% off on webinars

More of an understanding of the role of URISA international

URISA could host workshops in our region and URISA and RM-URISA would benefit

(D) What are the three top issues the CAB should be addressing in the coming year? (3 points)

- I. Communicate in a succinct way possibly through a monthly one page update as to what the URISA National Board has done and what we should be aware of. Distribute this FAQ to all chapter presidents.
- II. Keep chapters apprised of the financial activities of the organization by providing a monthly financial statement to all chapters.
- III. Help us be aware of what URISA doing to recruit new members and let us know how we can help. Provide a monthly membership report, and inform each chapter of new members in their region.
- IV. Inform chapters what National is doing to reach out to other professional organizations. Provide strategy for chapters to assist in that effort.

2012-2013 URISA CHAPTER MATURITY ASSESSMENT: [CHAPTER NAME]

[Date]

Carmen Masó, GISP | URISA International Chapter Relations Committee (CRC)
Chair, 2013

7/29/13

CHAPTER 2012 MATURITY ASSESSMENT CARD	5 – Fully Implemented 4 – In Progress – Fully Resourced to Complete 3 – In Progress – Partial Resources Available 2 – Planned – Resources Assigned 1 – Not Planned – No Resources Assigned 0 – Not Applicable
5	1. The chapter is an established non-profit organization with an active Federal ID number. <u>Comment:</u>
5	2. The Board has filed its most recent year IRS Form 990 (if a non-profit organization) or other appropriate IRS form for the organization. <u>Comment:</u>
5	3. The Board abides by chapter By-laws that have been updated within the last 5-years. <u>Comment:</u>
5	4. The chapter has regular Board and member meetings. <u>Monthly meetings</u>
5	5. The chapter offers an annual/biennial conference(s). <u>GIS in the Rockies</u> http://www.gisinthetrockies.org/2013-conference/
5	6. The chapter coordinates and collaborates with URISA International (including the CRC) or other allied organizations. Please elaborate with comments. <u>A board member takes part in URISA International phone calls and reports back.</u> <u>Board members are on the URISA workshop committee.</u> <u>Board members are certified URISA instructors and present these workshops when possible.</u> <u>Board members are GISP certified.</u>
5	7. The chapter offers workshops and other educational opportunities. Please elaborate with comments. <u>RM URISA has been very successful with this in the past. We are currently faced with</u> 1. <u>the difficulty of finding venues that are free and have access to computers</u>

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	2. <u>workshop presenters that can command \$500 or to \$1000 per session and these fees are way above our budget</u> 3. <u>the demands on board members time in organizing 6 to 8 successful workshops that can bring in revenues for the chapter.</u> We have upcoming workshops scheduled for the next three months and are presenting a URISA certified workshop at the GIS in the Rockies conference in October.	
5	8. The chapter offers communications (website, surveys, and newsletters). Please provide links to online resources. <u>Surveys are provided at the end of each workshop as feedback.</u> <u>We send out member emails from our membership database.</u> <u>WebSite: http://rm-urisa.com/</u>	
5	9. The chapter has initiatives that positively impact our community. Please elaborate with comments. <u>We have a scholarship fund, which we doubled last year and had a record number of very well qualified applicants from throughout our multistate region (Utah, New Mexico, Wyoming and CO).</u> <u>We sponsor and take part in planning the GIS in the Rockies event. Three board members serve as members of the GIS in the Rockies planning committee and we have representative on the executive board.</u>	
5	10. The chapter actively recruits new members. Please elaborate with comments. <u>We have a website with an invitation to join. We provide chapter and National information at all our workshops. We provide a career night where we recruit. We recruit at the GIS in the Rockies student breakfast. We an have informational booth at GIS in the Rockies.</u>	
5	11. Chapter has identified a process for selecting CAB representative. <u>Yes, it's the president elect.</u>	
4	12. The chapter collaborates with K-12 schools and universities and pursues outreach to students. Please elaborate with comments. <u>We either put on or help plan a student oriented career night every year. We provide workshops at Metro State and offer a discounted rate to students.</u>	

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4	13. The chapter collaborates with local, state/provincial, or federal agencies. Please elaborate with comments. <u>USGS, Census Bureau, Denver Regional Council of Governments.</u>
5	14. The chapter's membership has increased over the last reporting year. <u>Yes</u>
5	15. The chapter has a formal relationship with the State GIS Council or equivalent entity. <u>Yes</u>
5	16. The Board maintains (any/all) of the following executive board positions - which are members of URISA International, in good standing: <i>(circle or write in) Immediate Past President, President, VP, Secretary, Treasurer, Other-specify</i> <u>Yes, the above board positions are all URISA members in good standing. We do not have a position for immediate past president.</u>
5	17. The Board has current job descriptions for each position. <u>Yes, these are posted on our website.</u>
5	18. The chapter's member database is online and accessible by the Board and members. <u>Yes.</u>
5	19. The chapter promotes GISCI & GISP Certification by providing information/workshops. <u>Yes</u>

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5	20. The Chapter maintains active communication with URISA international by attending Chapter Leader Quarterly Conference Calls, talking with Chapter Liaisons, attending the Chapter Leaders Forum at the GIS Pro Conference, or other methods. <u>Yes.</u>	